



ATCC® SDO Volunteer Disclosure of Interest and Copyright Assignment Agreement

ATCC® SDO Volunteer Role

Name of SDO Volunteer: _____
Specific Workgroup Title: _____

The ATCC® Standards Development Organization (SDO) is accredited by the American National Standards Institute (ANSI) and governed by policies published in the *ANSI Essential Requirements: Due Process Requirements for American National Standards* (ANSI Requirements), as interpreted by ATCC. As an accredited SDO, we require all volunteers to read and sign this volunteer disclosure of interest and copyright assignment agreement. Information disclosed will be maintained by the ATCC SDO Office of the Director and included in the relevant records with respect to applicable standards.

Please indicate your volunteer activities with the ATCC® SDO by checking the appropriate box:

- I am participating in ATCC SDO standards development activity in my personal capacity.
- I am participating in ATCC SDO standards development activity in my capacity as an employee of _____ (private employer), with the consent of my employer.
- I am participating in ATCC SDO standards development activity in my capacity as a federal government employee.

All contributions made by any member or volunteer to the ATCC SDO while participating in ATCC SDO standards development activity shall be and become the sole property of ATCC and therefore any and all copyright and other intellectual property rights therein are owned solely and exclusively by the ATCC SDO. Contributions made to any ATCC SDO committee or workgroup must be original to the undersigned. The undersigned must provide documentary information regarding the origin of material contributed to the standards development process which is not original. Contributions must not infringe on the copyright of others. By intent, the standards development process is designed to be open, transparent and subject to review and comment by the community of interest. Volunteers participating in ATCC SDO standards development activity understand that information shared during this process cannot be kept confidential and agree not to disclose confidential and proprietary information during their participation.

Disclosure of Interest

Procedures used by the ATCC SDO meet ANSI requirements for openness, balance, consensus and due process. In accordance with ANSI requirements, ATCC SDO is sensitive to conflicts of interest that may affect the participation of ATCC SDO volunteers, and believes it important that any potential conflicts be disclosed in the standards development process. To that end, each SDO volunteer must describe below, and update as appropriate, any potential conflicts of interest, and acknowledges that such description will be disclosed as part of the standards development process.

The following are professional and personal organizations and activities in which I am engaged, and financial or other interests of mine, that may relate to or impact my standards development activity (you may attach a *curriculum vitae* and supplement with description below).

1. I certify that I have read this ATCC SDO Volunteer Disclosure of Interest and Copyright Assignment Agreement and agree to abide by its principles and requirements.
2. I acknowledge that I am not an equity holder or partner of ATCC and that I am not entitled to any benefits that would be received in such capacities, that I will receive no cash or equity compensation for my ATCC SDO Volunteer activities, and that I have no workers' compensation rights with respect to such activities. I agree to avoid any conflicts of interest with respect to my participation as an ATCC SDO volunteer, and not make any disparaging statements about ATCC or any standards promulgated by the ATCC SDO.
3. I confirm that any intellectual property that exists by virtue of my activities as an ATCC SDO Volunteer is and shall be owned by ATCC.
4. For federal government employees I agree that my signature represents that I participated in the development of an ATCC SDO consensus document as part of my official duties and cannot claim or assign copyright.

In witness whereof, the parties have executed this Agreement as of the date last written below.

ATCC[®] SDO VOLUNTEER

Volunteer/member signature

Date

ATCC[®] SDO Office of the Director

Director

Date